



Matters

May 2025

an internal employee newsletter

A Message From Our CEO

Hello Everyone,

I want to take a moment to recognize the incredible work happening across our organization. This month, we've continued to see meaningful progress at both Homefull and the Gettysburg Grocery.

At Homefull, our mission to end homelessness is reflected in every outreach effort, housing placement, and supportive service we provide. Your dedication has helped us serve more individuals and families with compassion and dignity. It's inspiring to see how each department contributes to this collective impact.

The Gettysburg Grocery also continues to grow as a cornerstone of food access and equity in our community. We have started coordinating more events to involve the public. Your efforts in maintaining a welcoming, affordable, and reliable neighborhood grocery store are making a real difference. It's more than just food—it's about creating opportunity, employment, and healthier lives for our neighbors.

Thank you for everything you do to support our vision. Let's carry this momentum into May as we continue building a community where everyone has a place to call home—and a place to thrive.

Respectfully,

Tina

Tina M. Patterson
CEO

HR Updates

Benefits Highlights



You can never start too early to plan for retirement! For benefits eligible employees that have been employed for a year, make sure you are prepping to enroll in Homefull's 401k to access Homefull's match and help secure a strong financial future. Read this [**Communication Corner** article](#) from Everhart Advisors to learn key strategies for a successful retirement:

And as you get closer to retirement, you may want to have an individual consultation with our retirement plan consultant – reach out we'll help connect you!



Wellness tip from McGohan Brabender

In April's newsletter, we shared about McGohan Brabender's weekly wellness tips. To read up more about these, you can find them here: [Weekly Wellness Tips](#). These tips can help you with spring allergies, getting more walking into your life, eating some more veggies, and dental health!

Tech

Artificial Intelligence in the Workplace

As AI options become more and more available to increase efficiencies and help manage tasks in the workplace, please vet any potential tech 'add-ons' with our internal IT team. One tool some folks have tried is Otter Notetaker. It appears this add on sometimes "logs in" to meetings with the user without being prompted to do so. It's also not HIPAA compliant. So please do not utilize this tool for any meetings where confidential information is discussed or where you have not received permission from all in attendance to use it.

Faxing in the Workplace

Not too many places use faxing anymore but some require it still. When you are needing to send or you are expecting a fax, please review the instructions here: *HF Tech – All Staff -> Instruction Documents -> Faxing* or use this link: [fax instructions](#). For receiving, think of it like going to pick up a paper fax off of an old school fax machine (cue the Back to the Future music). Don't pick up other people's faxes that came in, just yours. And then fully remove it from the fax tray by saving it and then deleting it out of the Fax Inbox.

Next Homefull Holidays

Memorial Day - Monday, May 26th
Possible PQI Holiday - (Friday, May 30th)



Staff Changes

Welcome and Goodbye To the Following Employees!

April New Hires:
Hollie Priah – Columbus CM

April Departures:
None

COMINGS AND GOINGS

DEI Monthly Focus

This section is intended to communicate the different observances that occur during the month, but it is not an all inclusive list. If you would like for the DE&I team to include something for a given month, please reach out to [Lee Wagner](#) the month prior.

May is **Mental Health Awareness Month**, a time to promote mental well-being and reduce the stigma surrounding mental health issues. This month also includes events that recognize diverse cultural, religious, and social contributions to our global community.



May Month-Long Observances

- ALS Awareness Month
- Haitian Heritage Month
- Indian Heritage Month
- Jewish-American Heritage Month
- Mental Health Awareness Month
- National Asian American and South Pacific Islander Heritage Month
- Older Americans Month
- South Asian American Heritage Month

May Daily Observances

- May 5 – Cinco de Mayo
- May 12 – Vesakha Puja Day - Buddhism
- May 17 – International Day Against Homophobia, Transphobia and Biphobia
- May 21 – World Day for Cultural Diversity for Dialogue and Development
- May 23 – Declaration of the Bab (Baha'i)
- May 26 – Memorial Day
- May 29 – Ascension of Baha'u'llah (Baha'i)

Let's Celebrate



5/2: Andre Terrell
5/9: Mark Craig
5/18: Josiah Stouffer
5/20: Leanne Sack
5/28: Shonda Morales

5/6: Danielle Lyons – 1 year



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