

Matters

August 2026

an internal employee newsletter

A Message From Our CEO

Hello Everyone,

The past few weeks have certainly been a whirlwind with numerous HUD renewals due, amidst many changes to program requirements, submission processes, and a lot of unknowns. We feel that we now have a good handle on what is and will be expected and have created a good plan of action moving forward.

There are many things happening over the coming month that you can be a part of and invite clients as well. Read further about what is happening.

You'll also be hearing more about the Gettysburg shelter renovation plans in the near future and we are settling in nicely in Springfield, while expanding the numbers of those we serve there.

As always, thank you for what you do and keep our clients healthy and safe this summer!

Sincerely,

Tina

Tina M. Patterson
CEO

HR and PQI Updates



HR and Benefit News

- **Timecards:** reminders to supervisors that 5pm on Tuesday following a payday is the deadline for reviewing/approving timecards for your team.

- **Retirement planning education** – Everhart Advisors, who help manage our 401k plan, regularly offers education on financial topics – free to Homefull employees! Be sure to check out each month's listing for a topic that resonates with you and explore past topics in their library as well. The August session is on the 25th: *Personal Insurance 101: Exploring Coverage Types*. See this [link](#) for more info and to sign up
- **Benefit highlight of the month** – Sun Life dental insurance. Did you know that you can nominate a dentist to be added to the network for Sun Life coverage? If you have a favorite dentist but they are out of network, [nominate them today](#).
- **Retention Bonuses** – As a reminder, part of our thank you and sign of appreciation for dedicated employees is a Retention Bonus structure. When staff reach significant milestones like one year, two years, 5 years, 10 years, etc, we pay a graduated retention bonus. Thank you to each of you that has reached these big milestones and enjoy the bonus!

Wellness Education

- **Monthly health focus** – August is National Immunization Awareness Month. Immunizations help save countless lives each year. A vaccine encourages your body to produce antibodies—special agents of the immune system that attack harmful elements like viruses. These antibodies quickly learn how to fight off a particular disease, like influenza or COVID-19, which can be critical if you're ever exposed to it. This month, double-check that you're up to date on all recommended vaccines. Delaying critical vaccinations can lead to serious health risks, which is why there are recommended immunization schedules.
- **Monthly wellbeing tips from our EAP** – This month's spotlight from our EAP is *Declutter Your Life*. [Read it here](#).
- **MB wellness tips** – for anyone wanting to learn more about the Cyclosporiasis outbreak on produce that arose to national attention in July or the impacts of the wildfire smoke on Air Quality, McGohan Brabender shared some great infographic sheets with us. They are saved in Dropbox for you to reference: *HF HR – Benefits – MB health and wellness tips*. Wildfires and Air Quality; Air Quality Index (AQI); and What to Know about the Cyclosporiasis Outbreak.

PQI

- As we've been working through a transition with our monthly PQI outcomes, we are tracking one highlighted goal per department/program area each month. So far the last couple of months, the agency has not reached all those goals so we have not been able to earn our PQI Holiday. We are currently collecting data for June's outcomes to hopefully earn a PQI holiday at the end of August – stay tuned! And check with your supervisor to learn about what your program's goal is that contributes to this agency outcome.

Finance News

Concur Reconciliation

Be on the lookout when you sign in to Concur to sign up for the new **Text Receipt** feature. This feature allows you to send your receipt via text message when prompted that a new charge has been added to your portal, making it easier to keep track of receipts.



Mileage Reimbursement

Employees who received an email notifying them that they are eligible for a monthly travel allowance will no longer need to submit a monthly mileage log for reimbursement. Instead, your approved **monthly travel allowance** will automatically be included on your first paycheck of each month, regardless of the number of miles traveled during that month.

This change is intended to simplify the reimbursement process while providing consistent, predictable compensation for community related travel. If you have questions about your

travel allowance or believe you should have received a notification, please contact the Finance Team at Finance@homefull.org

Did You Know?

You can view your pay statements, W-2s, and direct deposit information anytime in **ADP Workforce Now**. Keeping your banking information current helps prevent delays in receiving your paycheck. If you need to update your direct deposit information, do so directly in ADP under Myself/Payment Options.

GGs Updates - National Night Out & Back to School



National Night Out

GG's will be a host site for the **Dayton National Night Out** on Tuesday, August 4th. Police, Fire and elected officials will be here around 6:00 and spend about a half hour here. We will have some games and giveaways, as well as food samples to celebrate!

Back to School Event

GG's in partnership with B-Love Foundation will host our annual **Back to School** event on Saturday, August 15th from noon - 4pm.

This was previously scheduled for August 1st so be sure to mark your calendars with the change.

Backpacks with school supplies will be distributed, snack items handed out, food samples will be available and people can enter for GG's gift cards. Be sure to spread the word to any of our client families!

Development Updates

Carousel of Good Causes

Homefull will be the recipient of \$.50 per ride on the **Young's Dairy Carousel** on Wednesday, August 5th. Be sure to head to Yellow Springs and spread the word to family and friends to enjoy the fun while supporting a great cause!

Hollywood Gaming - Selected Charity

Homefull is the lucky winner! **Hollywood Gaming** in Dayton has selected our organization for their charitable gift for the month of August. Head to **777 Hollywood Blvd** and drop your voucher with leftover money in the Homefull box. They will take all the customer vouchers from the month and add their portion for a \$5,000 gift. Spread the word and double down!!



Workforce Development - Cohort 2 Filled!



Cohort 2 of Homefull Solutions is wrapping up this week. We were able to directly hire 4 trainees as custodians and deli associates at GGs. Cohort 3 will be focused on our YHDP clients and will begin August 3.

Case Managers are still encouraged to talk to their clients and have them complete applications if they are interested in interviewing for the next cohort. Applications can be submitted to Kevin Collett by email kevin.collett@homefull.org.

Staff Changes



Hello and Good Bye to the Following Staff:

July New Hires:

7/6: Simone Jones

7/6: William Walker

July Departures:

Xtine Brean - Dayton CM

Emily Shaeffer - Dayton Intern

Harvey Weaver - Dayton CM

People, Culture, and Impact Focus

Vehicle Care Matters

As our fleet continues to grow, please remember to complete vehicle inspections, report any new damage promptly, and keep vehicles clean inside and out. Taking care of our equipment helps reduce downtime and extends the life of our fleet.

Property Pride

Take a moment when arriving or leaving each day to pick up any litter you notice around entrances or parking lots. Small efforts from everyone go a long way toward keeping our campuses welcoming and professional.

Reporting Issues

Please remember to report all site facility issues as soon as possible by submitting a work order in Yardi with all the pertinent details.

Let's Celebrate!



8/3: Davion Watson
8/11: Thomas Johnson
8/19: Ramis Diha
8/22: Ashley Johnson
8/25: Nick Horvath



8/7: Angie Oronce – 3 years
8/8: Jackie Tonn – 10 years
8/31: Elvira Roesch – 3 years



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